

Bette Helton

May 26, 1952

Mr. W. W. Straley
Assistant Vice President
The Pacific Telephone and Telegraph Co.
140 New Montgomery Street
San Francisco 5, California

Dear Mr. Straley:

Thank you for your letter of the 21st, which just arrived this morning. Not having your confirmation letter on hand on Friday, when we had to go to press in order for you to have your order by June 10, we went ahead with the imprint on the inside back cover as I had understood Mr. Neal to want it --

Reprinted for

PACIFIC TELEPHONE EMPLOYEES

BOOKLET RACK SERVICE

This morning we found upon checking that 10,000 copies had already been run, but have asked that the 9,000 balance have "Booklet Rack Service" in lower case, initial caps.

I am sorry I misunderstood Mr. Neal, and hope you do not consider this a serious error.

The booklets are to be mailed from New York on May 29 to the Main Street address, f.o.b., and you will be invoiced at 8¢ per copy.

Sincerely,

Secretary to Mr. Read