



STAFF MEMORANDUM

FROM Grace E. Mahon DATE May 2, 1955
TO Ranney Johnson RE MAINSPRING
PROMOTION

75 Folders and 75 Post Cards have been ordered for Stearns & Foster. Folders are in and Florrie has plate for the cards.

100 Folders and 100 Post Cards ordered for John T. Bate. Folders are in and Florrie has plate for the cards.

300 Folders and 300 Post Cards order for Arthur Zeigler. Folders have been delivered from stock. Florrie has plate for cards. She is to notify you when final shipment on all is made.

Re: Billing for Zeigler order. A plate has been made costing \$7.50 for card which is to be run downstairs.

Grace

GEM/kqb



STAFF MEMORANDUM

FROM **Grace E. Mahon**

DATE **May 2, 1955**

TO **Florrie**

RE

You have plate on Zeigler Mainspring Promotion. The 300 folders have been shipped. As soon as possible print the 300 cards and mail them to:

Arthur Zeigler
Junior Republicans of Pa.
Dell & Dornat Avenues
Pittsburgh, Pennsylvania

Please notify Ranney.

Grace



STAFF MEMORANDUM

FROM Grace E. Mahon

DATE May 2, 1955

TO Florrie

RE

*Completed
5/6/55
J*

You have plate on Zeigler Mainspring Promotion. The 300 folders have been shipped. As soon as possible print the 300 cards and mail them to:

Sent to *Diagram*
Arthur Zeigler
Junior Republicans of Pa.
Dell & Dormat Avenues
Pittsburgh, Pennsylvania
Please notify Ranney.

Grace
[Red signature]