

TRADE CUSTOMS

ORDERS—All orders given representatives of the Levering-Riebel Co. are accepted only at the home office of the Company in Camden, New Jersey. Regularly entered orders cannot be cancelled except upon terms that will compensate Levering-Riebel Co. against loss.

EXPERIMENTAL WORK—Experimental work performed at customer's request, such as sketches, drawings, composition, plates, presswork and materials will be charged for.

SKETCHES AND DUMMIES—Sketches, copy, dummies and all preparatory work created or furnished by Levering-Riebel Co., shall remain our exclusive property and no use of same shall be made, nor any ideas obtained therefrom be used, except upon compensation to be determined by the owner.

DRAWINGS, NEGATIVES AND PLATES—Art work, drawings, negatives, positives, plates, and other items when supplied by Levering-Riebel Co. shall remain our exclusive property, unless otherwise agreed in writing.

ALTERATIONS—Proposals are only for work according to the original specifications. If through customer's error, or change of mind, work has to be done a second time or more, such extra work will carry an additional charge at prevailing rates for work performed.

APPROVAL OF PROOFS—Two proofs shall be submitted with original copy. Corrections, if any, are to be made thereon and the proofs returned to Levering-Riebel Co. marked "O.K." or "O.K. with corrections" and signed with the name or initials of the person duly authorized to pass on same. If revised proofs are desired, request must be made when proof is returned. Levering-Riebel Co. is not responsible for errors if work is completed as per customer's O.K.

PRESS PROOFS—An extra charge will be made for press proofs, unless the customer is present when the plate or form is made ready on the press, so that no press time is lost. Presses standing awaiting O.K. of customer will be charged for at current rates for the time so consumed.

COLOR MATCHING—Because of the difference in equipment, materials and conditions between color

swatches (submitted for match) or color proofing and actual pressroom operations, a reasonable variation in color between color proofs or color swatches and the completed job shall constitute an acceptable delivery.

QUANTITIES DELIVERED—Over runs or under runs not to exceed 10% of the amount ordered shall constitute an acceptable delivery and the excess or deficiency shall be charged or credited to the customer proportionately.

CUSTOMER'S PROPERTY—Levering-Riebel Co. shall charge the customer, at prevailing rates, for handling and storing customer's paper stock or customer's lithographed or printed matter held more than thirty (30) days. All customer's property that is stored with Levering-Riebel Co. is at the customer's risk, and Levering-Riebel Co. is not liable for any loss or damage thereto caused by fire, water, leakage, breakage, theft, negligence, insects, rodents, or any other cause beyond Levering-Riebel Co.'s control. It is understood that the gratuitous storage of customer's property is solely for the benefit of the customer.

DELIVERY—Unless otherwise specified, the price quoted is for a single shipment, F.O.B. customer's local place of business. All estimates are based on continuous and uninterrupted delivery of complete order, unless specifications distinctly state otherwise.

TERMS—Net cash thirty (30) days, unless otherwise provided in writing. All claims must be made within five (5) days of receipt of goods. We are not responsible for goods after removal from original wrappings.

DELAYS IN DELIVERY—All agreements are made and all orders accepted contingent upon strikes, fires, accidents, wars, flood or other causes beyond Levering-Riebel Co.'s control.

PAPER STOCK FURNISHED BY CUSTOMER—Paper stock furnished by the customer shall be properly packed, free from dirt, grit, torn sheets, bad splices, etc., and of proper quality and specifications for Levering-Riebel Co.'s requirements. Additional cost due to delays or impaired production on account of improper packing or quality shall be charged to the customer.